

South Valley Multi-District Special Education

REGULAR BOARD MEETING MINUTES

Wednesday, July 10th- Milnor Golf Course

Directors Present: **Chris Larson, President** **Chad Benson**
 Justin Fryer **Ryan Moser**
 Steve Johnson, absent **Britney Gandhi**
 Daniel Warcken, zoom **Jay DeCann**
 Steve Hall
 Phil French- zoom
 Chris Bastian

Also Present: John Porter, Director Brenna Janke, Bus Mgr
 Andrea Johnson, Assistant Director Paula Fitzgerald, zoom
 Melissa Heley

CALL TO ORDER: President Chris Larson called the South Valley Board meeting to order at 11:01

AGENDA APPROVAL: A motion to approve the agenda is made by Gandhi/Bastian. Motion carried.

CONSENT AGENDA: Benson/Fryer approve the Consent Agenda which includes the board meeting minutes, bills, check registers, and financial reports and pledged assets. Motion carried.

UNFINISHED & NEW BUSINESS

- a. Business Manager report- Janke shares the highlights of the 23-24 fiscal year. The total revenues for the unit were \$2,197,152.13 and total expenses were \$2,278,314. That left a deficit of \$81,161 for the year bringing the fund balance to \$471,017 at the end of 2024.
- b. Director Annual report- Staffing: All the positions are filled. School Psych intern was added. The board discusses her role. Porter shares that he has begun his work with SEEC. Andrea Johnson has also started to work in South Valley. The unit is doing well and there are some exciting changes coming.
- c. Budget Approval. Porter presents the budget. It is a negative budget of \$65k. Hall/Bastian motion to approve the budget. Motion passes.
- d. District Billing- Porter presents a spreadsheet showing billings to the district. This will help the districts in their budgeting process and to be aware of billings throughout the year.

- e. Transportation Update-The committee had a meeting. They sold 4 of the old cars for \$2,500. They discussed paying mileage for some people or a stipend. The discussion will likely continue. They would like to buy three vehicles. The unit will operate without a spare to begin the year unless they find something this summer.
- f. Shared Director Update- Johnson and Porter have met to break down the portfolio areas. Porter will take the budget and Johnson will do alternate assessments. The teachers will be given which contact is their primary contact. They both will be part of the difficult cases when needed.
- g. Staff update- All positions are filled. SEEC added a physical therapist at .6FTE and Eken went to a .6FTE.
- h. New Office Location- The convent has asked for the office space back to increase their retreat center. Everything needs to be out of the convent by August 15th. Three needs: Storage for long term and PT equipment; files that are used more often; A place for Melissa to work. Hankinson has a room possibility. Melissa will decide which room works and Porter will contact movers.
- i. Election of officers- Fryer makes a motion to nominate Chris Larson for president, Benson/Gandhi motion to Cease nominations and cast a unanimous ballot. Motions Passes. Motions passes. Gandhi/ Hall motion to nominate Chad Benson for vice president. Bastian/Gandhi motion to cease nominations and move to cast a unanimous ballot. Motion passes.
- j. Committees- They will stay the same.
 - Policy – Dan Warcken (chair), Britney Gandhi, Fairmount, John Porter, Steve Johnson
 - Personnel – Phil French (chair), Britney Gandhi, Ryan Moser, John Porter
 - Finance – Chris Larson (chair), Chad Benson, Justin Fryer, John Porter
 - Transportation – Chad Benson (chair), Chris Bastian, Jay DeCann, John Porter
 - Executive – Chris Larson (chair), Chad Benson, John Porter
 - Negotiations – Chris Larson (chair), Justin Fryer
- k. Annual Meeting Calendar-The meeting calendar sets meetings to be on the second Wednesday of every other month. Janke will send outlook calendar invites.

COMMITTEE REPORTS

Policy- No additional report

Personnel- No additional report

Finance- No additional report

Transportation- No additional report

Negotiations- No Report

The next South Valley meeting will be September 11th at 10:00pm in Wyndmere.

Meeting adjourned at 11:57.

